

## **Board of Trustees Regular Meeting – July 10, 2017**

The Board of Trustees of Joliet School District No. 7 held a regular meeting on July 10, 2017, at 7:00 p.m. in the Joliet School Library Room. Board Members present were Melvin Stene, Kathy Grewell, Dawn Blain, Justin Oswald, Sharon Songstad and Doug Whitehead. Also present were Allison Evertz, Superintendent and Sheryl Roberts, District Clerk/Business Manager and Marilyn Vukonich, High School Principal. Darlene Hartman, Elementary Principal arrived at 7:05 p.m. There were no visitors.

Melvin Stene called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Mr. Stene welcomed guests and explained and asked for public comment. There was none.

Dawn Blain made a motion to accept the consent agenda. Justin Oswald seconded the motion. There was no discussion and no public comments. The motion was unanimously carried.

### **IV. Reports**

#### **a. Building Update**

Supt. Evertz said the asbestos abatement is done. The science lab and art room floors are ready to be stained. The carpet is almost complete. The new freezer is not working and replacement/repair is in progress; discussion about adding an alarm possible through the Kenco security monitoring that is currently in place. She would like to update the paneling in elementary halls; panel samples were reviewed and it was decided to go with the grey paneling at a cost of approximately \$2,798.00.

#### **b. Student and Faculty Reports – There was none.**

### **V. Correspondence – Correspondence was included in the board packet.**

### **VI. Old Business**

#### **a. Out of District Approval/Denial – no additions at this time.**

### **VII. New Business**

#### **a. Asbestos Abatement Clearance Testing**

Supt. Evertz reviewed the letter.

#### **b. Montana Schools Property & Liability Insurance Plan Renewal**

The renewal check is in the listing of bills in the board packet and will be paid now that it is approved.

#### **c. Elementary Wall Board Replacement**

Completed earlier.

#### **d. All Mail Ballot Election**

Supt. Evertz reviewed a letter from the Carbon County Clerk and Recorder's Office. They have refused to run the Joliet School elections for next year. It may be a good idea to move to an all-mail ballot election in the future.

#### **e. Elementary Art Position**

Supt. Evertz reported that the grant the Art Guild used to send an art teacher to the elementary has not been renewed. She would like to advertise for a .25 art teacher.

Motion made by Dawn Blain to advertise for a .25 FTE art teacher in the elementary. Motion seconded by Sharon Songstad. There were no public comments or discussion. Motion passed unanimously.

f. JNR Bid – Supt. Evertz reviewed the bid.

g. Obsolete Textbooks

Motion made by Sharon Songstad to declare the textbooks and other items on the list obsolete. Motion seconded by Kathy Grewell. There were no public comments or discussion. Motion passed unanimously.

h. Legislative Discussion

Supt. Evertz reviewed a summary of bills that was published by Montana Association of School Business Officials.

## VIII.

### IX. Personnel

a. H.S. Business

Motion made by Kathy Grewell hire Cynde Cole as the high school business teacher for the period of July 1, 2017 to June 20, 2018. Motion seconded by Sharon Songstad. There were no public comments or discussion. Motion passed unanimously.

b. Activity Accounting

Motion made by Justin Oswald to accept the resignation of Evelyn Fischer from the activity accounting position. Dawn Blain seconded the motion. There were no public comments or discussion. Motion passed unanimously.

Motion made by Justin Oswald to hire Darlene Hartman for the activities accounting position for the period of July 1, 2017 to June 30, 2018. Doug Whitehead seconded the motion. There were no public comments or discussion. Motion passed unanimously.

c. Special Education Paraprofessionals

Motion made by Justin Oswald to hire Nicole Juhnke as a paraprofessional for the period of July 1, 2017 to June, 30, 2018 at \$11.00 per hour for 7.5 hours per day. Doug Whitehead seconded the motion. There were no public comments or discussion. Motion passed unanimously.

Motion made by Doug Whitehead to hire Toni Atkins as a paraprofessional for the period of July 1, 2017 to June, 30, 2018 at \$11.00 per hour for 7.5 hours per day. Kathy Grewell seconded the motion. There were no public comments or discussion. Motion passed unanimously.

Trustee Sharon Songstad asked for clarification on how the special ed aides will be utilized. Supt. Evertz replied that they will be supervised by Darlene Hartman and their time will be managed by Ms. Hartman as well.

Motion made by Justin Oswald to hire Danielle Sullivan as a paraprofessional for the period of July 1, 2017 to June, 30, 2018 at \$11.00 per hour for 7.5 hours per day. Sharon Songstad seconded the motion. There were no public comments or discussion. Motion passed unanimously.

d. Volleyball Coaching Positions

Motion made by Kathy Grewell to hire Stacie Nardinger as the assistant high school volleyball coach for the period of July 1, 2017 to June, 30, 2018. Justin Oswald seconded the motion. There were no public comments or discussion. Motion passed unanimously.

Motion made by Justin Oswald to hire Madison Unger as the head middle school volleyball coach for the period of July 1, 2017 to June, 30, 2018. Dawn Blain seconded the motion. There were no public comments or discussion. Motion passed unanimously.

Motion made by Dawn Blain to hire Paige Larson as the assistant middle school volleyball coach for the period of July 1, 2017 to June, 30, 2018. Sharon Songstad seconded the motion. There were no public comments or discussion. Motion passed unanimously.

e. Business Manager/Clerk Position

Motion made by Dawn Blain to accept the retirement of Sheryl Roberts effective December 31, 2107 with her salary to increase 3% for the period of July 1, 2017 to December 31, 2107 and single insurance to be paid through June 30, 2018. Ms. Roberts will be available January 1, 2017 for up to 100 hours if questions arise at no additional cost to the district. Sharon Songstad seconded the motion. There were no public comments or discussion. Motion passed unanimously.

The goal is to have a new clerk in place by September 1, 2017 for a training period of three to four months. The new clerk will be paid \$15.00-\$17.00 per hour to start depending on experience during training. After training the salary will be \$40,000-\$45,000 depending on experience.

**X. Superintendent/Principal/Business Manager Reports**

Possible thank you gifts for Corie Mydland were discussed with the trustees. Supt. Evertz reviewed her summer newsletter. Additional topics covered included summer school success, a sports camp June 26-28, the MBI summer institute, suggestions for the matrix proposal, an updated calendar and updated Kenco security bid to replace several locks that have failed. The next meeting is the Annual Budget Hearing.

Trustee candidates will be interviewed August 7, 2017 at the following times:

5:00 p.m. to 5:30 p.m. Robert Janz  
5:50 p.m. to 6:00 p.m. Jennifer Forsman  
6:00 p.m. to 6:30 p.m. David Schaible

Marilyn Vukonich gave kudos to the driver's education teacher. She discussed weighting A.P classes.

Darlene Hartman reported that she has completed two hours of training on Infinite Campus.

**XI. Items for Next Agenda**

a.

Dawn Blain made a motion to adjourn the meeting at 9:14 p.m. Sharon Songstad seconded the motion. It was unanimously carried.

Approved 9-11-17

Clerk Sheryl Roberts

Chairman Archie L. Stone