

## **Board of Trustees Regular Meeting – November 8, 2021**

The Board of Trustees of Joliet School District No. 7 held a regular meeting on November 8, 2021 at 6:00 p.m. in the Joliet School Library. Board Members present were Dawn Blain, Justin Oswald, Melvin Stene, Sharon Songstad, Kathy Grewell, Doug Whitehead and Karin Williams. Also present were Allison Evertz, Superintendent, Clark Begger, Elementary/MS Principal, and Felicia Smith, District Clerk/Business Manager. Visitors in attendance were: Mandi Hernandez, Norman Wooton, Carson May, Annie Olson, Leeland Finley, Bailey Shettel, Addy Bania, Orick Pugrud, Wade Behm, Eleah Wend, Emily Fanus, Jessica Finley, Chris Pugrud, Christine Gardiner, Kyle Lorash.

Dawn Blain called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance. Ms. Blain welcomed guests, explained procedure and asked for public comment.

Melvin Stene made a motion to accept the consent agenda. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

### **IV. Reports**

- a. Student Council – Norman Wooton and Carson May updated the Board on a show of support for the family of Jed Hoffman, in which the school raised \$363 for the family. The student board will be participating in Flakesgiving again this year. A semi-formal winter dance is being planned for December or January.
- b. Athletic Director – Ms. Hernandez notified the Board that fall sports have wrapped up. The fall banquet will be held November 16<sup>th</sup> at 6:00 p.m. The basketball parent meeting will also be held on the 16<sup>th</sup> at 5:30 p.m. Middle School girls' basketball is going well and they are in the middle of their season. The high school girls' basketball uniforms will be approximately a week late due to difficulties at the supplier.
- c. K1 Teacher – Mrs. Fanus updated the Board on happenings in the Kinder 1 class. There are 24 students, who attend Monday/Wednesday or Tuesday/Thursday with alternating Fridays. The students are working on feelings, names, numbers, the alphabet, and nursery rhymes.
- d. JMG – The JMG students presented the Board with their plans for a Glow-in-the-Dark dance that will be open to Joliet middle school students. The cost will be \$5. The students have secured chaperones, chosen songs and submitted them for approval, and constructed a budget for decorations and food.
- e. Building Report – The building report that was provided in the Board packet for review. Superintendent Evertz noted specific work on the boiler; and post-season work on the football field.

**V. Correspondence** – Correspondence was provided to the Board.

### **VI. Unfinished Business**

- a. Interest-Based Bargaining – Superintendent Evertz indicated that the date for interest based bargaining has been set for December 15, 2021.
- b. Strategic Planning – The MTSBA strategic planning contract was provided to the Board. An estimated total for the planning sessions is \$4,500 to \$5,000.

Karin Williams made a motion to approve strategic planning expenses and to initiate the planning process. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- c. Enrollment Projections – Superintendent Evertz provided the Board with a spreadsheet of past and current patterns of enrollment, along with rudimentary projections based on historical data.
- d. Bid Request for Elementary HVAC – An ad will be placed in the Laurel Outlook and the Yellowstone County News requesting bids for the HVAC project in the elementary. Bids must be received by January 6, 2022, and will be opened and read aloud at the January 10, 2022 regular Board meeting.
- e. Security Window Film – The District can minimize injury to people and property from a range of safety concerns including: glass hazards, natural disasters, seismic event and spontaneous glass breakage. The district has completed the security film on portions of the building and would like to complete the installation on the remaining portions.

Doug Whitehead made a motion to approve the installation of the security window film on the west and north sides of the building for a cost of \$27,300.00. Melvin Stene seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- f. Policy 2167 – Correspondence Courses has been updated to reflect previous changes to Model Policy 2170 and 3121 consistent with newly enacted law. These updates remove limitations on the number of correspondence courses a student may take.

Melvin Stene made a motion to update Policy 2167. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 2168 – Distance Learning has been updated to reflect previous changes to Model Policy 2170.

Justin Oswald made a motion to update Policy 2168. Karin Williams seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 3121 – Enrollment and Attendance has been updated to reflect the requirements of HB233. The bill, which is now law, allows for certain students with disabilities up to 21 years of age to be included in average number belonging calculations.

Melvin Stene made a motion to table this agenda item. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 4125 – District Social Media is now available to provide guidance and structure to a school district's use of social media for community engagement.

Policy 8211 – Procurement Policy Using Federal Funds provides compliance with federal procurement standards that may apply to districts when using federal funds for purposes beyond food service.

Karin Williams made a motion to accept the second reading of Policy 4125 and Policy 8211. Melvin Stene seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

## VII. New Business

- a. Montana Youth Survey Results – The Board reviewed and discussed the results of a recent survey taken by Joliet middle school and high school students.
- b. Resolution to Dispose of School Property – The District has the following surplus property which it would like to dispose of: 8 6 drawer oak cabinets; 3 lab sinks; 6 lab faucets; outdated business textbooks; Promethean board; and a 2005 Ford Freestar van.

Justin Oswald made a motion to approve the resolution to disposal of school district property. Melvin Stene seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- c. JMS & JHS Handbook Policy for Attendance – The District has many students who are approaching the 15-day absence mark. Letters will be sent to parents regarding the possibility that they, and their student, may need to come before the Board due to excessive absences.
- d. National FFA Trip Update – The flight cancellation issue faced by the FFA resulted in additional expenses that will be paid out of the general fund. American Airlines cancelled 500+ flights, which impacted our FFA Floriculture students' trip home. The additional costs of car rental, change fees, parking, and fuel total \$1,671.00.
- e. SB 157 – MHSA has provided guidelines for nonpublic and homeschool participation with a checklist for any potential students participating in Joliet Public School Activities.
- f. Out of District Students – Students, who have attended Joliet for the past four years, recently experienced a family moves out of the District. For them to continue the year, they must be accepted as out of district students.

Justin Oswald made a motion to approve the out of district attendance for KJ, TJ, EJ and EG. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

## VIII. Personnel

- a. Hiring  
Supt. Evertz recommended that the Board approve the hiring of Clark Begger as the 7<sup>th</sup>/8<sup>th</sup> grade boys' assistant basketball coach for the 2021-22 school year.

Sharon Songstad made a motion to hire Clark Begger as the 7<sup>th</sup>/8<sup>th</sup> grade boys' assistant basketball coach for the 2021-22 school year. Justin Oswald I seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board approve the hiring of Kaleb Price as the game night custodian at \$14.00 per hour.

Justin Oswald made a motion to hire Kaleb Price as the game night custodian at \$14.00 per hour. Kathy Grewell I seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

**IX. Principal/Business Manager Reports**

High School Principal – Ms. Evertz advised the Board on: high school academics, the Mead Hall Feast and the Speech and Drama Team.

Principal – Mr. Begger provided the Board with an update on: K-8 instruction; Gifted & Talented; and dyslexia screening.

Business Manager – Ms. Smith provided the Board with reports of all claims paid, payroll disbursements, and a financial statement.

**X. Items for Next Agenda**

Policy 4125 – Third Reading  
Policy 8211 – Third Reading  
Sound System Bids

**XI. Safe Return to School and Continuity of Services Plan**

No changes to the Plan were necessary.

**XII. Next Board Meeting Date**

The next regular Board meeting will be held December 13, 2021 in the Joliet School Library.

**XII. Adjournment**

Melvin Stene made a motion to adjourn the meeting at 7:45 p.m. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Approved

12/13/2021

Board Chair



Clerk

