

## **Board of Trustees Special Meeting – June 30, 2014**

The Board of Trustees of Joliet School District No. 7 held a Special meeting on June 30, 2014, at 6:30 p.m. in the Joliet School Library Room. Board members present were Dawn Blain, Corie Mydland, Clinton Kramer, Melvin Stene, Sharon Songstad, and Justin Oswald. Brad Stephenson was absent. Also present were Jeff Bermes, Superintendent, Jeanne Carroll, District Clerk/Business Manager, and Marilyn Vukonich, High School Principal.

Melvin Stene, Chairman, called the meeting to order at 6:30 p.m..

The Board members took a few minutes to read over Board minutes. Clinton Kramer made a motion to approve the Consent Agenda. Justin Oswald seconded the motion. It was unanimously carried.

Melvin Stene explained and asked for public comment. There was none.

### Reports

#### Item #1 Building Updates

Mr. Bermes said we have been working on the football field. Sonic tubes and rebar are in and waiting for the concrete to be poured after the 4<sup>th</sup> of July. Electrical work is to be reviewed and he will get back estimates. The holes Russ and Dale dug are deep, 30" wide and 7'4" deep. Also, the far pole will be the new flag pole, the old one has been removed. Mr. Bermes has not heard anything back from Verizon. He has been talking with Mike McIntyre about water draining onto his property. Mike wants to build a small berm right above his property on the school side. Mr. Bermes gave him permission. The parking lots are done and so is the high jump pit with asphalt. He'd like the building committee to get together before painting the new lines for the front parking lot, for bus lanes, etc. He said they will go ahead and paint the high school lot first. The company will come out Wednesday about 11 a.m. to measure for the district central office and see what cabinets need to be removed.

### Correspondence

#### Item #1 Thank You

### Unfinished Business

#### Item #1 Second Reading Board Policy and Job Descriptions for 2014-15

The job descriptions were tabled as Mr. Bermes is not quite ready and is still working on them. The second reading of the Board Policies is complete.

#### Item #3 Second Reading of Student Handbooks for 2014-15

The second reading is complete.

#### Item #2 Kitchen Stove Purchase

Mr. Bermes said US Garland has two stoves, one is an 8 burner at under \$6,000 from J & V Supply. The Board gave their permission to purchase whatever is preferred under \$6,000. Mr. Bermes said the two stoves are real comparable. Sharon Songstad made a motion to go with J & V and not to exceed \$6,000 for the stove purchase. Corie Mydland seconded the motion. It was unanimously carried.

### New Business

#### Item #1 Resolution to Dispose of School Property

The Joliet School Board Trustees of the Joliet Elementary and High School Districts have determined the following property of the districts is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the districts. Such personal property includes: computer equipment, lawn mower and miscellaneous supplementary educational materials. The district will sell the property in accordance with Section 20-6-604, MCA. The property will be available for sale in an ongoing basis. Available property can be viewed by contacting the district office at 962-3541.

The Joliet School Board of the Joliet Schools further resolves that notices of the resolution shall be published on July 10<sup>th</sup> and July 17<sup>th</sup> in the Carbon County News and Laurel Outlook newspapers.

This resolution shall become effective 14 days after the publication of the second notice identified in the immediately preceding paragraph, unless appealed to the district court by a taxpayer in compliance with and provided in 20-6-604, MCA.

Adopted by the Joliet School Board of Trustees this 30<sup>th</sup> day of June 2014.

Corie Mydland made a motion to adopt the above Resolution to Dispose of School Property. Sharon Songstad seconded the motion. It was unanimously carried.

#### Item #2 Approve Hirings and Resignations.

The hiring committee would recommend the following hires:

5<sup>th</sup> grade – Kathy Irwin BA plus 8 yrs of experience. Clinton Kramer made a motion to hire Kathy Irwin. Sharon Songstad seconded the motion. It was unanimously carried.

Administrative Assistant- Marlaina Myers 215 day contract at \$25,000 plus full family insurance. Corie Mydland made a motion to hire Marlaina Myers as stated. Dawn Blain seconded the motion. It was unanimously carried.

Mandy Hernandez-Elementary Guidance .6 FTE and then help in the elementary with Mrs. Sherman's job since she will be moving to the 5<sup>th</sup> grade. Also doing 7<sup>th</sup> grade keyboarding, title and study hall. Corie Mydland made the motion to hire Mandy Hernandez as stated above. Clinton Kramer seconded the motion. It was unanimously carried.

#### Item #3 Budget Review

Mr. Bermes said we are still looking pretty good, but we wouldn't know for sure until Mrs. Carroll had completed the year-end expenditures. Mrs. Carroll told the Board there would be approximately \$130,000 between the two budgets to be moved to the Multi-District Fund. Both Mr. Bermes and Mrs. Carroll said this could change slightly one way or the other. Dawn Blain made a motion to transfer any surplus balances of the general funds at year end to the Multi-District Fund. Clinton Kramer seconded the motion. It was unanimously carried.

#### Item #4 Approve Purchase of Evaluation Software

Given the new requirements regarding teacher and principal evaluations, with the ARM of Montana (10.55.701), Mr. Bermes would recommend that the district purchase this software as a tool to meet accreditation standards. The cost of the software program will be \$1500 for the first year. This is a need tool for us to move towards the necessary requirements to meet the legislative rules and it has been designed to fully cover the requirements necessary to be compliant. In answer to questions, Mr. Bermes said this is basically required to evaluate on five different domains, which is a huge requirement to do. He explained what and how software would help. This takes care of the compliance system. This is to go with Llew Jones Senate

Bill that was passed that schools must use common core. There is transparency on everything. He explained the current teacher evaluation process. This would be a cost of \$1500. Justin Oswald made a motion to approve the purchase of the software. Sharon Songstad seconded the motion. It was unanimously carried.

Superintendent/Principal/Athletic Director/District Clerk-Business Manager

Mr. Bermes said for the All-School Reunion this weekend, on July 5<sup>th</sup> he will lead a tour of the school beginning at noon in the new lobby. There is a 6 p.m. dinner at the Community Center. Also, the golf cart issue with Driver's Ed has no liability to the District. Mr. Bermes said with the stipends for training that were approved, he has Kay Faust, coming to do Assessment and Common Core and Arts. He also has a secondary and elementary specialist coming in on those days. If teachers attend either one of these trainings, school starts for them on August 19<sup>th</sup>. If they don't, it starts the 18<sup>th</sup>. On the 19<sup>th</sup> will be Infinite Campus training for staff.

Mrs. Vukonich said all 24 Drivers Ed students passed the written test and there is only one pending on driving.

Mrs. Carroll's report was included in the Board packet. She answered questions about it and there was discussion.

The Board adjourned into Executive Session at 7:12 p.m. and came back into Regular Session at 7:24 p.m. Duties are to do payroll and associated items and to make sure the minutes are a priority.

The July Board meeting was discussed. Mrs. Carroll will be doing a payroll on July 14<sup>th</sup> and paying bills by July 21<sup>st</sup>. As per Mr. Bermes and Mr. Stene's suggestion, Mrs. Carroll will mail copies of bill and payroll lists and the Board can do a telephone approval of them instead of having a meeting.

Corie Mydland made a motion to adjourn the meeting at 7:29 p.m. Sharon Songstad seconded the motion. It was unanimously carried.

Items for the Next Agenda – August 11 , 2014 at 7 PM

Item #1

Item #2

The next Regular Board meeting will be held on August 11, 2014 at 7 p.m. in the Library.

Approved \_\_\_\_\_

Clerk \_\_\_\_\_

Chairman \_\_\_\_\_

