

Board of Trustees Special Meeting – July 28, 2020

The Board of Trustees of Joliet School District No. 7 held a special meeting on July 28, 2020, at 6:00 p.m. in the Joliet School Library. Board Members present were Melvin Stene, Sharon Songstad, Dawn Blain, Doug Whitehead and Kathy Grewell. Also present were Allison Evertz, Superintendent, and Clark Begger, K-8 Principal. Visitors in attendance were: Mike Creeden, Bobbi Bushman, Melissa Oswald, Stacie Nardinger, Jennifer Ingraham, Aaron Dantic, Beth Hoferer, Katcha Fox, Kylan Engelke and Ashley Engelke.

Melvin Stene called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance. Mr. Stene welcomed guests, explained procedure and asked for public comment. There was no public comment.

III. Unfinished Business

a. Board Vacancy

Kathy Grewell made a motion to declare a vacancy on the Joliet School Board. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

To fill the vacant position according to District Policy, persons interested in being appointed to the Board should submit letters of interest to the Board.

Dawn Blain made a motion to open the vacant Joliet School Board position to the public with a deadline of August 7, 2020 for letters of interest. Sharon Songstad seconded the motion. There was no discussion, Mike Creeden offered public comment. The motion was unanimously carried.

b. Reopening Plan – The committee reviewed the reopening plan drafted by administration in conjunction with input from the Reopening Task Force. Public comment was offered on various aspects of the plan. The Task Force will meet again next week and a formal plan will be provided to the Board for action at the next regular Board meeting.

c. 1900 Series Policies -- In light of the continued COVID-19 pandemic, the Board of Trustees has found it necessary to adopt policies related to emergency school closures, ongoing educational services, meetings, human resource and budgeting matters. Below are the policies related to 1900 Series COVID-19 Emergency Policies.

Policy 1901 – The provision in the emergency policies adopted by the Board of Trustees as codified at 1900-1999 in the district policy manual will govern in the event of any conflict or inconsistency between an emergency policy and other provision in the district policy manual.

Dawn Blain made a motion to adopt Policy 1901. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1903 – The Board may authorize physical meetings, gatherings, and events when the event is deemed essential to district operations. Physical meetings, gatherings, and events shall not be held without prior authorization of the Board of Trustees.

Doug Whitehead made a motion to adopt Policy 1903. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1903F – The Board adopted a notice to be posted at the entrance to the school in accordance with Policy 1903.

Dawn Blain made a motion to adopt Policy 1903F. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1904 – The Board of Trustees authorizes the following expenditures of its FY2020 budgeted transportation funds that are in addition to traditionally authorized expenditures: transportation of food and meals; purchase of food safety equipment; providing accessibility to student services for remote learning; providing instructional materials to students; cost of instructional materials, supplies and software licenses; cost of technological equipment needed for offsite instruction; cost of correspondence study; costs of providing services to students with an IEP or 504; costs of time off or repurposed time for staff normally paid from the transportation fund; costs to contractors of transportation services.

Doug Whitehead made a motion to adopt Policy 1904. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1905 – The School District has adopted protocols regarding: Symptoms of Illness; Physical Distancing (Option 2); Masks as Personal Protective Equipment (Option 1); Cleaning and Disinfecting; Healthy Hand Hygiene Behavior; Vulnerable Individuals; Food Preparation and Meal Service; Public Awareness; Confidentiality; Transfer of Funds for Safety Purposes.

Dawn Blain made a motion to adopt Policy 1905. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1906 – The School District has adopted protocols to govern during the term of the declared public health emergency to ensure the delivery of education services to students in Proficiency-Based Learning (Option 3); Special Education and Accommodation; Student Attendance; Student Safety and Counseling; Homeless Students and Students in Foster Care; Student Discipline; 2020-21 School Schedule and Calendar.

Doug Whitehead made a motion to adopt Policy 1906. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1906P – Proficiency Based learning and ANB calculations.

Dawn Blain made a motion to adopt Policy 1906P. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1907 – School District Declaration of Emergency

Sharon Songstad made a motion to adopt Policy 1907. Kathy Grewell seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1908 – Family Engagement.

Kathy Grewell made a motion to adopt Policy 1908. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1908F – Family Onsite Instruction Opt-Out Form.

Dawn Blain made a motion to adopt Policy 1908F. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1909 – Human Resources and Personnel; Work Schedule and Assignment for Certified Staff (Option 1); Work Schedule and Assignment for Classified Staff; Personal Conduct; Student Services; Compensation and Benefits; Evaluation of Staff.

Kathy Grewell made a motion to adopt Policy 1909. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1909P – Administrative Procedure for Employee Telework.

Dawn Blain made a motion to adopt Policy 1909. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1910 – Personnel Use of Leave; District Leave; Federal Law Controls of Federal Leave Provisions; Emergency Paid Sick Leave; Emergency Family Medical Leave.

Dawn Blain made a motion to adopt Policy 1910. Kathy Grewell seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1911 – School District Budget Adoption, Amendment and Audit

Doug Whitehead made a motion to adopt Policy 1911. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Policy 1912 – School District Elections Rescheduled Due to Emergency.

Sharon Songstad made a motion to adopt Policy 1912. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- d. Lawn Mower – The District needs to purchase a new lawn mower due to the age of our current machine (20 years old). Estimates have been provided by Meadow Green Sales for different models of mowers.

Dawn Blain made a motion to approve the purchase of a Walker MT27i mower at a cost of \$14,038.00. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

V. Adjournment

Dawn Blain made a motion to adjourn the meeting at 8:35 p.m. Sharon Songstad seconded the motion. It was unanimously carried.

Approved 08/10/2020

Chairman Melvin L. Stone

Clerk 