

**Board of Trustees Special Meeting – November 22, 2017**

The Board of Trustees of Joliet School District No. 7 held a special meeting on November 22, 2017, at 5:30 p.m. in the Joliet School Library. Board Members present were Melvin Stene, Dawn Blain, Justin Oswald, David Schaible, Doug Whitehead, Sharon Songstad and Kathy Grewell. Also present were Allison Evertz, Superintendent and Sheryl Roberts, District Clerk/Business Manager. Guests included Sarah Wallila.

Interview of district clerk/business manager candidate began at 5:30 p.m.

Discussion followed on interview results from November 20, 2017 and November 22, 2017.

Justin Oswald made a motion to offer the position of district clerk/business manager to Felicia Smith. Sharon Songstad seconded the motion. There was no discussion and no public comments. The motion was unanimously carried.

Discussion followed on negotiations with Supt. Evertz reviewing her conversations with Andy Sever.

Discussion followed on the salary/benefit package for the new district clerk/business manager. It was decided to offer a starting salary of \$40,000 with district paid insurance of \$1268.00 per month.

**VIII. Items for Next Agenda**

- a. Board retreat on November 27 with Jeff Weldon @ 6 p.m.
- b. Board interior walkthrough
- c. Negotiations

Dawn Blain made a motion to adjourn the meeting at 7:27 p.m. Sharon Songstad seconded the motion. It was unanimously carried.

Approved 12-11-17

Clerk Sheryl Roberts

Chairman Melvin Stene