

## Joliet School District Annual Notifications

**All District Policies are available to the public by going to the district website and clicking on the policies link at our website [www.jolietschools.org](http://www.jolietschools.org)**

### **Access to Student Records & Directory Information Student Records Policy 3600**

### **Military Recruiters' Access to Secondary School Students and Information on Students Student Records Policy 3600**

**Family Educational Rights and Privacy Act [FERPA]** A parent, guardian, or student over the age of 18 has access to the school records according to federal law, Family Educational Rights and Privacy Act of 1974 [FERPA]. Any records maintained by a school district as part of the official record are available for review by the parent or the student after age 18. The law also controls sharing of pupil records with third party individuals or agencies. The District may release directory information [student name/address/phone; date/place of birth; grade level; participation in officially-recognized sports; height and weight of athletic team members; dates of attendance; major field of study, degree, honors and awards received; school related photographs; agency/school previously attended] about a student without student or parental consent in certain circumstances. Directory information is information about the student which would generally not be considered harmful or an invasion of privacy if disclosed. At the discretion of the District, directory information may be disclosed in the case of sports or performing arts programs, news releases or in connection with educational or extra-curricular activities or events. Release of directory information is not permitted if such information is to be used for solicitation, fundraising, political or commercial purposes. The district publishes this annual notice in the District Calendar which is mailed to all residents of the district. If a parent, guardian or eligible student does not wish to have some or all of the directory information described above released without prior consent, he or she must in writing, contact the Joliet School District, P.O. Box 590, Joliet, MT 59041, or the school's principal. Family Educational Rights and Privacy Act [FERPA] affords parents and students over 18 certain rights with respect to the student's educational records. For further information, contact the US. Dept. of Education: US Dept. of Education FERPA

**Student Privacy The Protection of Pupil Rights Amendment [PPRA]** governs the administration to students of a survey, analysis or evaluation that concerns protected areas: political affiliations or beliefs of the student or the student's parent/guardian; mental or psychological problems of the student or the student's family; sexual behavior or attitudes; illegal, anti-social, self-incriminating, or demeaning behavior; critical appraisals of other individuals with whom respondents have close family relationships; legally-recognized privileged relationships such as those of lawyers, physicians, ministers; religious practices, affiliations, or beliefs of the student or student's parent/guardian; income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program. PPRA also concerns marketing surveys and other areas of student privacy, parental access to information, and the administration of certain physical examinations to minors. The requirements of PPRA do not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (IDEA). The rights provided to parents/guardians

under PPRA transfer from the parent/guardian to the student when the student turns 18 years old or is an emancipated minor under applicable State law. If a parent/guardian would like to opt-out of any of the above, they must contact the principal/counselor at the appropriate building.

**Affirmative Action/Equal Opportunity** - The Joliet School District is an equal opportunity/affirmative action employer. The school district is in compliance with all federal and Montana State laws governing Equal Opportunity prohibiting discrimination on the basis of race, color, national origin, religion, sex, sexual orientation, age, marital status and disability.

**Anti-Harassment Policies** [Policy 3225 Sexual Harassment/Intimidation of Students](#) , [Policy 3226 Hazing, Harassment, Intimidation, Bullying, Menacing](#)

**Asbestos Compliance Report Available** - The District maintains a current Management Plan for each school building as well as the 2013 AHERA re-inspection of the District completed by a certified inspector from the MSGIA. The plan may be reviewed at the Superintendent's Office.

**Health Information Portability and Accountability Act [HIPAA]** - HIPAA does affect the nature of the exchange of information from the student's health care provider TO the school. Previous informal exchanges between health providers and school health staff are no longer permitted; explicit written authorization is required from the parent or guardian in order for information to flow to the school. For example, immunization records require such authorization.

**Highly-Qualified Teachers** - In accordance with the federal No Child Left Behind Act, parents have the right to request information about professional qualifications of their children's current classroom teachers: whether the teacher has met the Montana qualifications and licensing criteria for the grade level and subject area he/she teaches; whether the teacher is teaching under emergency or other provisional status under which State qualifications or licensing criteria have been waived; the teacher's college major - whether the teacher has any advanced degrees and if so the subject of those degrees. All teachers in the Columbus School District meet the Highly Qualified status.

**Homeless Children McKinney-Vento Act** - Youth who do not have a fixed, adequate and regular nighttime residence; who have lost housing due to economic hardship and now live doubled-up with family or friends; who live in a shelter, motel, vehicle, campground or temporary trailer; who live on the street; or who live in another type of temporary housing, may be eligible to receive help through the McKinney-Vento Act. For further information: Superintendent Allison Evertz, 406-962-3541.

**Internet Acceptable Use** - The Joliet School District provides access to the Internet. Students are encouraged to utilize these resources to promote the exchange of information to further education and research. The District provides Internet filtering as part of the District Computer Services; however, no filtering technology can guarantee that staff and students will be prevented from accessing all inappropriate locations. The users shall understand that communications on the District Computer Services are often public in nature. These services are monitored routinely by the School District, Internet providers, and/or law enforcement agencies. The District's Acceptable Use Policy and accompanying Regulations will be disseminated to parents and

students in order to provide notice of the school's requirements, expectations, and student's obligations when accessing the Internet.

**Child Nutritional Programs** - The Joliet School District participates in the National School Lunch Program [NSLP], a federally-assisted meal program providing nutritionally balanced, low-cost or free lunches to children each school day. Further information and applications for the "Free/Reduced Price Meals Program" are available in all offices and the student information packet sent home at the start of the year.

**Parental Rights regarding Military Recruiters' Access to Information on HS Students** - In compliance with Federal *No Child Left Behind Act of 2001* and the National Defense Authorization Act, the District is permitted to disclose students' names, addresses and telephone listings to military recruiters. This disclosure is subject to a parent's written request NOT to disclose such information. If a parent wishes to opt out of the District's releasing directory information to military recruiters, or to any other third-party, they must give written notice within 30 days after publication of this notice to the Columbus School District

**Special Education** - The Individuals with Disabilities Education Act (IDEA) defines "students with a disability" as a person between ages three and 21 who has not received a high school diploma and who, because of mental, physical or emotional reasons can receive appropriate educational opportunities only from a special education program. For information about special education including birth to age three, please call the Yellowstone-West/Carbon County Special Services Cooperative at 406-628-7903.

**Use of Surveillance Cameras in School District** - Policy 3235 regulates the use of video surveillance cameras in school buildings, on school grounds, and on school buses in locations approved by the superintendent but not in bathrooms, locker rooms or changing rooms. All recordings are sole property of the District.