

Board of Trustees Regular Meeting – January 12, 2015

The Board of Trustees of Joliet School District No. 7 held a regular meeting on January 12, 2015, at 7:00 p.m. in the Joliet School Library Room. Board Members present were Melvin Stene, Clinton Kramer, Justin Oswald and Sharon Songstad. Dawn Blain, Corie Mydland and Brad Stephenson were absent. Also present were Jeff Bermes, Superintendent, Sheryl Roberts, District Clerk/Business Manager, and Marilyn Vukonich, High School Principal. Visitors included Ev Fischer and Karin Williams.

Melvin Stene, Chairman, called the meeting to order at 7:00 p.m. followed by the Pledge of Alligiance. Sharon Songstad made a motion to accept the consent agenda. Clinton Kramer seconded the motion. It was unanimously carried.

Melvin explained and asked for public comment. Ev Fischer discussed the benefit for the Ward family being planned for March 28.

Correspondence

Mr. Bermes handed out thank you notes he has received.

Reports

The 5th Grade presentation will be at a later meeting.

Old Business

Item #1 Superintendent Evaluation

Executive session began at 7:05 p.m. A short break was taken at 7:27. The regular meeting resumed at 7:30 p.m. Chair Melvin Stene asked for a motion. Clinton Kramer moved to offer Mr. Bermes a 2-year contract with a salary of \$94,000 for the first year and the salary to be negotiated later for the second year. Two additional personal days will be added to the contract for a total of six per year. Justin Oswald seconded the motion. It was unanimously carried.

Item #2 District Credit Card

Mr. Bermes recommended that credit cards be obtained through Yellowstone Bank. There will be 4 cards: one for the superintendent, one for the principal and two cards available for checking out by staff. Sharon Songstad made a motion to apply for cards at Yellowstone Bank. Clinton Kramer seconded the motion. It was unanimously carried.

Item #3 District Billing Cycle

Mr. Bermes would like permission to add an additional bill paying cycle at the end of the month. He thinks it will increase the efficiency of the business office and eliminate late payment of bills that arrive immediately after the monthly board meeting. He proposes that the bill listing would be approved by himself, the chairman of the board and the vice-chairman prior to payment being made. Justin Oswald made a motion to change the billing pay cycle to twice a month with bills to be reviewed by the chairman and vice-chairmen before being paid. Sharon Songstad seconded the motion. It was unanimously carried.

New Business

Item #1 District Accounting Software Purchase (Action)

Mr. Bermes reviewed the quote from Black Mountain and explained that several items listed were not needed at this time. The student activity accounts will remain on Foxie for now. Mr. Bermes plans on paying for the software with funds from the Interlocal Fund. Clinton Kramer made a motion to purchase Black Mountain Software. Justin Oswald seconded the motion. It was unanimously carried.

Item #2 MHSA Proposals

Mr. Bermes reviewed the proposals. He feels the issues up for discussion that may affect Joliet can be addressed locally and is not planning on attending the meeting.

Item #3 Fire and Life Safety Inspection Letter

Mr. Bermes reviewed the letter. He will be working to get the items resolved.

Item #4 New District Vehicle

Mr. Bermes reviewed costs. Discussion followed. Mr. Bermes will write a letter to the county stating that the county will not be held liable for repairs when they pull out district buses. Mr. Bermes will continue to look for options.

Personnel

Item #1 C-squad Coach

Mr. Bermes recommended John Nelson for the position. Justin Oswald made a motion to hire John Nelson as the boys C-squad practice coach for the 2014-15 season at a rate of \$800.00. Clinton Kramer seconded the motion. It was unanimously carried.

Superintendent/Principal/Business Manager Reports

Mr. Bermes review the AD report provided by Patty Bergum-Nafts, the football schedule for next year and the basketball tournament information. He also discussed the NAEP testing on February 6, the MAPS testing and the legislative packet. Joliet EMS has requested to use a bus for emergency training; the trustees approved the use. All buses have passed inspection for the second semester. Questions have been asked whether the board will offer retirement incentives this year; the trustees will make a decision soon.

Ev Fischer asked for permission to void the checks on the list she provided. Sharon Songstad made a motion to give permission to void student activities checks #13306 and #13420. Clinton Kramer seconded the motion. It was unanimously carried.


Mrs. Vukonich reviewed item on the HS/MS Principal's Report. She reported that the speech team is doing very well in their competitions; Mr. Bermes agreed with kudos to the students. Miss Montana will speak Tuesday, students will be participating in AIM Higher in Billings and adult ed will be coming. Mrs. Vukonich also reviewed several issues in regard to students and graduation.

Items for the next agenda – February 9, 2015 at 7 p.m. – Regular Meeting

- Item #1 Possible retirement incentives
- Item #2 BBB equipment
- Item #3 Website Update
- Item #4

The next regular board meeting will be held on February 9, 2015 at 7 p.m. in the Library

Sharon Songstad made a motion to adjourn the meeting at 8:26 p.m. Justin Oswald seconded the motion. It was unanimously carried.

Approved  _____

Clerk  _____

Chairman  _____